

**APPLICATION TO USE  
HMA'S HALAL  
CERTIFICATION MARK:  
RESTAURANTS &  
FAST FOOD OUTLETS**



**HALAL MONITORING AUTHORITY (HMA) الرقابة الشرعية للحلال**

HALAL FOODS DEPARTMENT OF JAMIYYATUL ULAMA CANADA, CANADIAN COUNCIL OF MUSLIM THEOLOGAINS (CCMT)

1825 Markham Road, Suite #: 211, Scarborough, Ontario, M1B 4Z9 Canada  
Telephone: 416 731-2247 Fax: 416 981-3247 HMACanada.org



1. Business Name In Full: \_\_\_\_\_
2. Name of Proprietor In Full: \_\_\_\_\_
3. Contact Person: \_\_\_\_\_
4. Trading Name (if different from above): \_\_\_\_\_
5. \*\* Business Status (cc., Inc. Trust, Ltd., etc): \_\_\_\_\_
6. Registration No.: \_\_\_\_\_
7. Current Proprietor established since: \_\_\_\_\_
8. Postal Address: \_\_\_\_\_  
\_\_\_\_\_ Post Code: \_\_\_\_\_
9. Physical Address: \_\_\_\_\_  
\_\_\_\_\_ Post Code: \_\_\_\_\_
9. Tel: \_\_\_\_\_ 10. Fax: \_\_\_\_\_ 11. Cell: \_\_\_\_\_
12. Web Address: \_\_\_\_\_ 13. E-Mail: \_\_\_\_\_

14. Days of trading – please indicate your days and time of operation:

MON	TUES	WEDS	THURS	FRI	SAT	SUN

15. Please list all fresh meat / poultry products supplied or sold:

PRODUCT	SUPPLIER	QUANTITY PER WEEK	DELIVERIES PER WEEK

\* All additional products should be included on the additional page

**Initials:** \_\_\_\_\_

**HMA/CCMT**

16. Please provide a complete list of other products and ingredients, together with supplier / manufacturer details, e.g. oil, sauces, spices, fries etc.:

PRODUCT	SUPPLIER	INGREDIENTS

\* All additional products should be included on an additional sheet

17. Cutting / De-Boning facility on site: (if applicable) state yes / no: \_\_\_\_\_

I / We\*\* understand that by virtue of this application, I must return the completed application form together with a *non-refundable* application fee of \$200.00 (Two Hundred Canadian Dollars) to: HMA, by cheque or directly into HMA's account :

TD Canada Trust, East York Town Centre, 45 Overlea Boulevard Toronto, ON. M4H 1C3,  
Account: 0633-5232498, Branch Code: 18282

Please fax deposit slip to: 416-981-3247 for confirmation and record purposes.

I / We\*\* understand that this is only an application to use the HMA's Halal Certification Mark and the attached application fee of \$200.00 does not constitute an approval by the HMA.

I / We\*\* accept liability of the reasonable travel and administration costs of a preliminary inspection by **HMA**. I / We\*\* understand that an initial audit inspection will only be undertaken by the HMA provided the 'Initial Audit Authorization Form' is completed and submitted to the HMA (see form below).

I / We\*\* understand that after the initial audit, a security deposit of any amount not exceeding \$3,000.00 will be required to further process the application. The amount will be decided by the HMA board.

I / We\*\* understand that by virtue of this application I / we\*\* duly authorise **HMA** where necessary and in their sole discretion to approach other recognised Muslim Authorities or any supplier or manufacturer of any equipment or other peripherals used by the applicant to verify its conformity with the CRITERIA set by **HMA**.

\*\* **Delete as appropriate.**

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

For and on behalf of:

Kindly endorse with company rubber stamp:

\* **Strictly Confidential:**

**HMA**, undertakes to treat all information supplied by or obtained from the application in respect of its processes, trade secrets, prices and operations in the strictest confidence and will not divulge such information for the benefit of any other person or company.

\* Please complete the attached sheet, including raw products and ingredients used at the premises and also use additional place as continuation sheet or to include any additional information you feel may be appropriate.

**Initials:** \_\_\_\_\_

**HMA/CCMT**

# HALAL MONITORING AUTHORITY (HMA OF CCMT)

Tel: 416 731-2247 Fax: 416 981-3247 Web: [www.hmacanda.org](http://www.hmacanda.org)

## INITIAL AUDIT INSPECTION AUTHORIZATION FORM

HMA will only consider approving products and conducting an initial audit inspection of the applicant's facility/s, if the applicant is prepared to abide by the following HMA Standards:

### **Red Meat (beef, veal, sheep, goat, lamb) Facilities**

- Hand slaughtered
- No Stunning
- Sunni Muslim Slaughter-men
- Equipment must be clean and sanitized prior to HMA halal production
- Allow HMA inspector to be present on site during entire halal slaughter & production.
- Allow HMA inspector to stamp and or label the certified meat products.
- Allow HMA inspector to be present during entire processing / de-boning / portioning.
- No contamination with non HMA certified products.
- Allow HMA supervisor to conduct periodic visits to ensure compliance of inspector/s and plant
- Supply HMA certified products to HMA certified facilities / outlets only.

### **Chicken / Poultry Facilities**

- Hand slaughtered
- No Stunning or monitored low voltage water basin stunning
- Equipment must be clean and sanitized prior to HMA halal production
- Sunni Muslim Slaughter-men
- Allow HMA inspector to be present on site during entire halal slaughter & production.
- Allow HMA inspector to mark certified production in accordance to HMA guidelines.
- Allow HMA inspector to be present during entire processing / de-boning / portioning.
- No contamination with non HMA certified products.
- Allow HMA supervisor to conduct periodic visits to ensure compliance of inspector/s and plant
- Supply HMA certified products to HMA certified facilities / outlets only.

### **Non Meat Products Manufacturing / Processing Plant**

- All ingredients must be pre-approved by HMA.
- Equipment must be clean and sanitized prior to HMA halal production
- Production equipment must not contain any non-halal material
- Packaging must be synthetic and not made with animal by-products
- Allow HMA inspector / supervisor unfettered access at facility for periodic supervision
- No contamination with non HMA certified products.

### **Retailer / Meat Store /Butcher/ Restaurant**

- Retailer will only buy HMA certified products from HMA approved facilities/ suppliers.
- Retailer will display HMA certificate in a clear and visible area for the customers
- No contamination with non HMA certified products
- Allow HMA inspectors / supervisors unfettered access at facility for inspections on a daily basis

**Company Name:** \_\_\_\_\_

**Name of Person Authorizing Audit Inspection:** \_\_\_\_\_

**Tel:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

The above stated company agrees to firstly complete an application, pay the HMA \$200.00 (application fee) and reasonable travel expense for the audit inspection, if outside the Greater Toronto Area.

**Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

**PLEASE FAX BACK TO: 416 981-3247**

**HMA (Halal Monitoring Authority of CCMT)**

	<b>Ingredient/Raw Materiel</b>	<b>Product Code</b>	<b>Supplier</b>	<b>Contact Person</b>	<b>Tel:</b>	<b>Fax:</b>	<b>Manufacturer</b> <small>(if different from the supplier)</small>
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2							
3							
4							
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9							

**Additional Notes:**

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**For Office use only:**

Date Received: \_\_\_\_\_ Date Evaluated: \_\_\_\_\_ Fees Received: Yes \_\_\_ No \_\_\_

Remarks: \_\_\_\_\_ Signature: \_\_\_\_\_

Initials: \_\_\_\_\_